

## Minutes of Fire Safety Committee Meeting

Meeting of the Fire Safety Committee was held on 9<sup>th</sup> March, 2018 at 2 pm in the Committee Room, under the chairmanship of Dr Amarjit Singh, Medical Superintendent.

S.No	Name of the member	Designation/ Department
1.	Dr (Brig.) Amarjit Singh	Medical Superintendent
2.	Dr Naresh Jyoti	Prof & Head, Pharmacology
3.	Dr P D Sharma	Prof & Head, Pediatrics
4.	Dr Tarun Dagar	Asst Prof, Forensic Medicine
5.	Mr Hari Om Gupta	GM Admin
6.	Mr. Naresh Mal	Office Superintendent
7.	Mr Jaibeer Singh	In-Charge, Security
8.	Mr Pawan Kumar	Fire Safety Officer

### Proceedings:

1. The Fire safety officer apprised the chairman that all the necessary measures needed for ensuring the safety of all in the campus, in case of fire are updated and checked regularly as per Fire safety laws.
2. It was decided that a fire safety mock drill would be scheduled for the faculty, staff, employees and the students and the date will be apprised later on.
3. The fire safety manual for the institute is regularly updated as per changes in the plan.

The meeting ended with thanks to the chair.

  
Chairman, Fire safety Committee

# ACTIVITIES OF FIRE SAFETY COMMITTEE

## Fire Safety Committee

### **Subject: Minutes of Meeting**

1. Lt. Gen. (Dr.) Mandeep Singh (Retd.) chaired a meeting of Fire Safety Committee on 27/10/2016 at 11:00 am in which following members were present:-
  - a) Dr (Brig. Retd.) Amarjit Singh, Medical Superintendent.
  - b) Dr P D Sharma, Prof. & Head, Pediatrics.
  - c) Dr Naresh Jyoti, Associate Professor, Pharmacology.
  - d) Dr Tarun Dagar, Assistant Professor, Forensic Medicine.
  - e) Dr Rishu, Assistant Professor, Physiology.
  - f) Mr. Hari Om Gupta, General Manager.
  - g) Mr. Naresh Mal, Office Superintendent.
  - h) Maj D. S. Chahal, Head of Sure Security Agency.
2. While welcoming all, Hon'ble Principal discussed about fire safety measures available and necessary steps needed to be taken for safety purpose in future.
3. It was decided to prepare a Fire Safety Manual which would lay down the guidelines during any fire incident in college premises.
4. It was decided to hold a mock fire safety drill in near future under the guidance of District Fire department and train all the employees/ staff of Hospital in gradually manner.

The Meeting ended with a vote of Thanks to the Chair.

S/d-  
**Chairman, Fire Safety Committee**

